


AGENDA

NOTICE OF MEETING

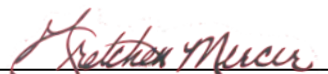
Notice is hereby given that the governing body of the City of Canyon will meet at 5:30 p.m. on the 18th day of June 2018, in the Commission Chambers of City Hall at 301 16th Street in the City of Canyon to discuss the following agenda items:

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Approval of the Minutes of the Meeting of June 4, 2018.
5. Public Comment – Comments from Interested Citizens.
6. City Managers Report
 - Drought Contingency Plan / Water Usage
 - Brush Route
 - Comprehensive Plan Progress
 - Xcel Energy Franchise Fee Increase
7. Consider and Take Appropriate Action on Ordinance No. 1088, Amending the Code of Ordinances Relating to Special Events with Alcohol To Be Allowed.
8. Executive Session Pursuant to §551.071 Consultation with Attorney and §551.072 Real Property.
9. Consider and Take Appropriate Action on Items Discussed in Executive Session.
10. Consider and Take Appropriate Action on Meeting Dates for July, August and September 2018.
11. Adjourn.



Randy Criswell, City Manager

I certify that the above Notice of Meeting was posted on the bulletin board of the Civic Complex of the City of Canyon, Texas on the 15th day of June 2018.



Gretchen Mercer, City Clerk

The City Commission of the City of Canyon met in regular session at 5:30 p.m. in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Justin Richardson, Cordell Jones, Roger Remlinger and Paul R. Lyons.

Also present were the following City Staff: City Manager Randy Criswell, Assistant City Manager Chris Sharp, City Secretary Gretchen Mercer, Public Works Director Dan Reese, Safety Director Tony Lawson, Utility Superintendent Eric Whitten, Parks and Recreation Director Brian Noel, Code Enforcement Inspector Stan Barnard, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 5:32 p.m.

Item 2. Invocation.

Commissioner Jones gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Commissioner Remlinger

Item 4. Approval of Minutes of the Meeting of May 21, 2018.

Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Remlinger, to approve the minutes of May 21, 2018 as presented. Motion carried unanimously.

Item 5. Public Comment – Comments from Interested Citizens.

No comments were made.

Item 6. Update from City Manager.

City Manager Randy Criswell gave a brief update on the following:

- Comprehensive Plan
- North Sewer Project
- Brown Road Wells
- 15-Minute Parking on Square
- Sealcoating
- CAP Receipts for First Weekend Opened (May 26-29)

Item 7. Consider and Take Appropriate Action on Resolution No. 10-2018, Enacting Ordinance No. 892, Prohibiting Parking along Designated Parade Route on July 4, 2018.

City Manager Randy Criswell presented Resolution No. 10-2018 and Resolution No. 11-2018 together. Mr. Criswell stated both were adopted annually to prohibit parking along the parade

route and give the Canyon Chamber of Commerce Management rights over areas involved in the July 4 celebration.

After discussion, Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Lyons to adopt Resolution No. 10-2018 as presented. Motion carried with Commissioner Remlinger and Commissioner Jones abstaining.

RESOLUTION NO. 10-2018

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON PRESCRIBING LIMITATIONS ON PARKING OR STANDING MOTOR VEHICLES OR TRAILERS DURING PARADE TO BE HELD JULY 4, 2018, IN THE CITY OF CANYON.

- Item 8. Consider and Take Appropriate Action on Resolution No. 11-2018, Designating the Canyon Chamber of Commerce as Having Authority to Manage and Coordinate All Activities on the Downtown Square and Conner Park for the July 4 Celebration, July 4, 2018.

Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Lyons to approve Resolution No. 11-2018 as presented. Motion carried with Commissioner Remlinger and Commissioner Jones abstaining.

RESOLUTION NO. 11-2018

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CANYON, TEXAS, GRANTING EXCLUSIVE MANAGEMENT RIGHTS TO THE CANYON CHAMBER OF COMMERCE OVER THE DOWNTOWN SQUARE, CONNER PARK AND PUBLIC AREAS IN AND AROUND THESE AREAS DURING THE ANNUAL FOURTH OF JULY CELEBRATION, JULY 4, 2018

- Item 9. Executive Session Pursuant to §551.071 Consultation with Attorney, and §551.074 Personnel Matters (City Manager's Contract).

Mayor Hinders indicated the Commission would adjourn into Executive Session at 5:54 p.m.

- Item 10. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 7:18 pm, no action was taken.

- Item 11. Consider and Take Appropriate Action on Meeting Dates for July and August 2018.

City Manager Randy Criswell said Mayor Hinders had already indicated he would not be available August 16 and July 13, 2018. After discussion, the Commissioners agreed to hold the regular meeting June 18, 2018 and include discussion of meeting dates for July, August and September. This way everyone could look at their calendars and staff could begin planning for budget meetings.

Item 12. Adjourn.

There being no further business, Mayor Pro-Tem Richardson moved this meeting be adjourned.

Gary Hinders, Mayor

ATTEST:

Gretchen Mercer, City Secretary

To: Mayor and City Commission
From: Randy Criswell, City Manager
Date: June 18, 2018
Re: Consider and Take Appropriate Action on Ordinance No. 1088, Amending the Code of Ordinances Relating to Special Events with Alcohol To Be Allowed

Ordinance No. 1088 has been prepared to deal with the issue of alcohol when allowed in conjunction with a Special Events Permit. The concern that has been expressed is that our Ordinances prohibit alcohol in parks, but we have events like June Jams and the upcoming July 4th Celebration, where attendees are allowed to have alcohol. Staff felt this was a conflict that needed resolution, so we have worked with Chuck to compile an Ordinance to address it.

If it is the wish of the City Commission to expand this ordinance to further address the legal use of alcohol on or in public property, we can discuss that at a future date if directed.

It is staff's recommendation that Ordinance No. 1088 be adopted.

ORDINANCE NO. 1088

AN ORDINANCE OF THE CITY OF CANYON, TEXAS, AMENDING SECTION 96.01(A) CODE OF ORDINANCES RELATING TO CITY PARKS AND BUILDINGS; AMENDING SECTION 98.13 RELATING TO EVENTS WITH ALCOHOL; AMENDING SECTION 98.15 RELATING TO CONDITIONS OF PERMITS; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission finds it to be in the public interest to clarify and further define the use or possession of alcohol on City property or public rights of way under the control of the City; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CANYON, TEXAS;

SECTION 1:

Section 96.01(A) of the Code is amended to provide as follows:

“The possession or consumption of alcohol is prohibited in City parks or buildings except as permitted in Sections 98.13 and 98.15 of this Code.”

SECTION 2:

Section 98.13 of the Code is amended to provide as follows:

Any event providing for alcohol sales or consumption shall have a valid permit or license to sell or serve alcoholic beverages issued by the Texas Alcoholic Beverage Commission and shall follow all TABC rules and regulations associated with the permit. (Ord. 1021, sec. 2, passed 3-23-15)

“At any such event the event sponsor shall designate an area for the use of members of the public who elect to bring their own beer or wine to the event and do not purchase beer or wine from the licensee. Members of the public of lawful age may bring beer or wine to special events provided that no glass containers are permitted and no alcohol consumption is permitted in the Canyon Aquatic Park or on playgrounds.”

SECTION 3:

Section 98.15 of the Code is amended to provide as follows:

In addition to other requirements set forth herein, the applicant shall furnish suitable evidence of his or her intention and ability to comply with all conditions included in event application and this chapter. (Ord. 1021, sec. 2, passed 3-23-15)

“Events having an attendance of 100 persons or less shall require one off duty police officer to work security. Events of more than 100 persons in attendance shall require two off duty officers. The event sponsor shall pay the cost of the security officer or officers assigned at an hourly rate per officer that is set by the Chief of Police. The Chief of Police shall have discretion to waive the security requirement. The hours of consumption by members of the public is 12:00 Noon to 11 PM. In the event of drunken, unruly or disorderly conduct by event participants, the City Manager or his designee may immediately revoke the permit and order the ejection of all event participants from the area.

SECTION 4:

Severability. If any provision, section, subsection, clause, or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Commission of the City of Canyon, Texas in adopting this ordinance, that no portion thereof or provision continued herein shall become inoperative or fail by any reasons of the unconstitutionality of any other portion or provision.

SECTION 5:

Repealer. All ordinances, parts of ordinances, resolutions, and parts of resolutions in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 6:

Effective Date. This ordinance shall become effective immediately.

INTRODUCED AND PASSED by the City Commission of the City of Canyon, Texas on the 18th day of June, 2018.

GARY HINDERS, Mayor

ATTEST:

Gretchen Mercer, City Clerk

To: Mayor and City Commission
From: Randy Criswell, City Manager
Date: June 18, 2018
Re: Consider and Take Appropriate Action on Meeting Dates for July, August, and September 2018.

Gretchen and Chris have compiled a calendar final three summer months, showing the dates that will be required for adoption of the budget. Based on the previous meeting and these calendars, it looks like our summer/budget meeting dates will be:

- July 9 – regular meeting
- July 23 – regular meeting, Record Vote on maximum tax rate
- August 6 – Public Hearing on Tax Rate
- August 20 – Public Hearing on Tax Rate
- September 10 – Adoption of Budget and Tax Rate

Those days are basically set, so the only item you really need to decide upon is when you want to have the budget presentation and workshop.

2018 Planning Calendar for City of Canyon

Date	Activity
<u>April - May</u>	Mailing of notices of appraised value by chief appraiser.
<u>April 30</u>	The chief appraiser prepares and certifies to the tax assessor for each county, municipality, and school district participating in the appraisal district and estimate of the taxable value.
<u>May 15</u>	Deadline for submitting appraisal records to ARB
<u>July 20</u>	Deadline for ARB to appraise appraisal records
<u>July 25</u>	Deadline for chief appraiser to certify rolls to taxing units
	Certification of anticipated collection rate by collector
	Calculation of effective and rollback tax rates
<u>July 20</u>	72-hour notice for meeting (Open Meetings Notice)
<u>July 23</u>	Meeting of governing body to discuss tax rate
	Publish Notice of 2015 Tax Year Proposed Property Tax Rate for City of Canyon. Use the ad that will correspond to the proposed tax rate; if the proposed rate is at or below the effective tax rate, then use the shorter ad. Use the longer ad if the proposed rate will exceed the effective tax rate. This ad must be published by September 1st and 7 days before public hearing.
<u>July 31</u>	It needs to be one quarter page or larger, the headline must be 24-point or larger, and it must not be published in the legal section. You must also post the notice on your website no later than September 1st and keep it posted until you have adopted.
<u>Aug 3</u>	72-hour notice for meeting (Open Meetings Notice)
<u>Aug 06</u>	Public hearing (should be 7 days after notice is published in the newspaper)
<u>Aug 17</u>	72-hour notice for meeting (Open Meetings Notice)
<u>Aug 20</u>	Second public hearing (should be no earlier than 3 days after 1st hearing and no later than 14 days)
<u>Sept 7</u>	72-hour notice for meeting at which governing body will adopt (Open Meetings Notice)
<u>Sept 10</u>	Meeting to adopt tax rate. Meeting is 3 to 14 days after second public hearing.

JULY 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Regular Scheduled Commission Meeting date	3	4 City Hall Closed	5	6	7
						
8	9	10	11	12	13	14
15	16 Regular Scheduled Commission Meeting date	17	18	19	20	21
22	23 City Commission Meeting— record vote on tax rate, adopt budget calendar	24	25	26	27	28
29	30	31				

AUGUST 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 City Commission Meeting: 1st Public Hearing on Proposed Tax Rate & Public Hearing on Budget	7	8	9	10	11
12	13	14	15	16	17	18
19	20 City Commission Meeting: 2nd Public Hearing on Proposed Tax Rate.	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018

Sun Mon Tue Wed Thu Fri Sat

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3 *City Hall
Closed*

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10 **City
Commission
Meeting:
Adopt Tax
Rate and
Budget**

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17 **Regular
Scheduled
Commission
Meeting date**

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