

The City Commission of the City of Canyon met in regular session at 4:30 pm in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Justin Richardson, Cody Jones, Roger Remlinger and Paul R. Lyons.

Also present were the following City Staff: City Manager Randy Criswell, Assistant City Manager Jon Behrens, City Secretary Gretchen Mercer, Public Works Director Dan Reese, Finance Director Chris Sharp, Business and Community Development Director Evelyn Ecker, Planning and Development Director Danny Cornelius, Fire Chief Mike Webb, and Canyon Economic Development Director Don Lee. City Attorney Chuck Hester was unable to attend.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 4:32 p.m.

Item 2. Invocation.

Mayor Pro-Tem Richardson gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Commissioner Lyons.

Item 4. Approval of Minutes of the Meeting of March 18, 2019.

Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Jones to approve the minutes of March 18, 2019 as presented. Motion carried unanimously.

Item 5. Public Comment – Comments from Interested Citizens.

No comment was made.

Item 6. Consider and Take Appropriate Action on Report From Staff on Recent Weather Events.

City Manager Randy Criswell updated the Commission on recent weather events that occurred in Canyon. Mr. Criswell stated the windstorm caused a grass fire and a structure fire with the Fire Department responding to 20 plus calls that day. Mr. Criswell stated the Police Department called in their evening shift early and held over the day shift to help deal with the hazards created by the 80 mph plus winds. Mr. Criswell said some thought needs to be given to the danger of dead trees that now have no root system and that the biggest function dealt with was moving downed trees and limbs out of the streets and roadways. Mr. Criswell commended the Public Works Department, Fire Department, Police Department and WT Police Department on a super job handling the situation.

Mr. Criswell touched on the tornado warning issued for Canyon a week after the wind storm. Mr. Criswell stated the most question asked is "did the tornado sirens sound"? Mr. Criswell said the

warning systems did not sound due to losing power and it was discovered that people working on the communications tower left some things unplugged. Mr. Criswell reminded everyone that the warning systems are for OUTDOOR warning, not for those in their homes. Mr. Criswell encouraged everyone to use weather apps, radio, news etc. to keep updated on weather events and that everyone has to take responsibility for their own safety, have a plan before a storm hits. Mayor Hinders stated he had attended meetings where they recommend the Ping4 app that is available to everyone. It was reiterated that there are no public shelters in Canyon and that people need to stay home, to not go out looking for shelters during a weather event, to plan ahead.

Item 7. Presentation of the Texas Police Chiefs Association Re-Recognition of the Canyon Police Department.

Presentation of the re-recognition to be rescheduled for a future meeting.

Item 8. Consider and Take Appropriate Action on Approval of Funding for Fall Arbor Day.

Mayor Hinders addressed the Commission and said with the success of last year's Arbor Day and participation from Lions Club, Rotary Club and the public, he felt it would be good to look at matching funds again for 2019. Mayor Hinders stated he felt people like the thought of planting trees for the future and it would be good to start planning for fall tree planting and looking for funds to match. Mayor Hinders said he would like to budget up to \$10,000.

After discussion, Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Remlinger to support the Arbor Day project by dedicating 3-1 matching funds in the 2020 budget and determining the amount during upcoming budget planning. Motion carried unanimously.

Item 9. Consider and Take Appropriate Action on Appreciation Dinner for Fire Department.

Mayor Hinders opened discussion on money budgeted in the 2019 budget dedicated to the employee Christmas party and appreciation dinner for the Fire Department volunteers. City Manager Randy Criswell stated money had been put towards the employee Christmas party and it was very nice and left around \$2,000 to go towards the Fire Department appreciation dinner. Mayor Hinders stated he would like to include all first responders.

After discussion, Commissioner Lyons moved, duly seconded by Commissioner Jones to plan an appreciation dinner for the Fire Department and Fire Department volunteers and the Police Department, all first responders. Motion carried unanimously.

Item 10. Second Reading and Consider and Take Appropriate Action on Resolution No. 02-2019 Approving a Project Funding Agreement Between the Canyon Economic Development Corporation and O'Neal Enterprises LLC. for Direct Financial Assistance to Redevelop the Property at 416 15<sup>th</sup> Street. The Project is a Hotel. The Funding is Based on Increased Tourism, Hotel Occupancy Tax, Sales Tax and Job Creation.

Business and Community Development Director Evelyn Ecker presented Resolution No. 02-2019 for the final reading. Ms. Ecker stated the project would be a boutique hotel with 10 rooms above

Palace Coffee and building was scheduled to begin in May with a projected completion date of December.

After discussion, Commissioner Jones moved, duly seconded by Commissioner Remlinger to adopt Resolution No. 02-2019 as presented. Motion carried with Mayor Hinders abstaining.

RESOLUTION NO. 02-2019

APPROVING A PROJECT FUNDING AGREEMENT BETWEEN THE CANYON ECONOMIC DEVELOPMENT CORPORATION AND O'NEAL ENTERPRISES LLC. FOR DIRECT FINANCIAL ASSISTANCE TO REDEVELOP THE PROPERTY AT 416 15<sup>TH</sup> STREET. THE PROJECT IS A HOTEL. THE FUNDING IS BASED ON INCREASED TOURISM, HOTEL OCCUPANCY TAX, SALES TAX AND JOB CREATION.

- Item 11. Second Reading and Consider and Take Appropriate Action on Resolution No. 03-2019 with Regards to Panhandle Plains Historical Museum's Request for Lead-Off Funding to Develop Underutilized Space and to Expand the Education Department. The Funding is Based on Promoting Economic and Civic Vitality in the Community and Region.

Business and Community Development Director Evelyn Ecker presented Resolution No. 03-2019 for consideration. Ms. Ecker said the funding request from Panhandle Plains Historical Museum was for \$250,000 to be used as lead-off funding to develop underutilized space and expand the education department with a total cost for the project of \$7 million.

After discussion, Mayor Pro-Tem Richardson moved, duly seconded by Commissioner Remlinger to adopt Resolution No. 03-2019 as presented. Motion carried unanimously.

RESOLUTION NO. 03-2019

APPROVING A PROJECT FUNDING AGREEMENT BETWEEN THE CANYON ECONOMIC DEVELOPMENT CORPORATION AND PANHANDLE-PLAINS HISTORICAL MUSEUM, FOR LEAD-OFF FUNDING TO DEVELOP UNDERUTILIZED SPACE AND TO EXPAND THE EDUCATION DEPARTMENT. THE FUNDING IS BASED ON PROMOTING ECONOMIC AND CIVIC VITALITY IN THE COMMUNITY.

- Item 12. Consider and Take Appropriate Action on Change Order Number One for Water Distribution System Improvements and Corresponding Amendments to CISD Interlocal Agreement.

City Manager Randy Criswell and Public Works Director Dan Reese presented Change Order Number One for Water Distribution System Improvements. Mr. Reese stated this is a joint project with the City of Canyon and CISD to get water to Kimbrough Stadium. Mr. Reese explained the City of Canyon is acting as the "contract administrator" for the project. An Interlocal Agreement with CISD and the current construction contract are written as two separate projects; Project A for the City of Canyon and Project B for CISD. Mr. Reese said CISD has decided to have the

contractor, Amarillo Utility Contractors, install their on-site facilities as well, which was not part of the original contract. Change Order No. 1 increases the cost \$93,010.00 and requires amending the Interlocal Agreement to reflect the additional \$93,010.00 to CISD's portion (Project B). Mr. Reese said CISD would also act on the change order and amended agreement.

After discussion, Commissioner Remlinger moved, duly seconded by Commissioner Jones to approve Change Order Number One and the corresponding amendment to the Interlocal Agreement with CISD. Motion carried unanimously.

Item 13. Consider and Take Appropriate Action on Ordinance No. 1103, An Ordinance of the City of Canyon, Texas, Annexing the Territory Herein Described to the City of Canyon in Randall County, Texas, Extending the Boundary Limits of the City of Canyon to Include the Property Herein Described Within the Said City Limits, and Granting to All the Inhabitants of Said Property All the Rights and Privileges of Other Citizens and Binding Said Inhabitants by All of the Acts, Ordinances, Resolutions, and Regulations of Said City.

City Manager Randy Criswell presented Ordinance No. 1103 for consideration and adoption. Mr. Criswell stated all required public hearings and publications were complete.

After discussion, Commissioner Jones moved, duly seconded by Commissioner Remlinger to adopt Ordinance No. 1103 as presented. Motion carried unanimously.

ORDINANCE NO. 1103  
ANNEXING TERRITORY TO THE CITY OF CANYON  
AN ORDINANCE OF THE CITY OF CANYON, TEXAS, ANNEXING THE  
TERRITORY HEREIN DESCRIBED TO THE CITY OF CANYON IN RANDALL  
COUNTY, TEXAS, EXTENDING THE BOUNDARY LIMITS OF THE CITY OF  
CANYON TO INCLUDE THE PROPERTY HEREIN DESCRIBED WITHIN THE  
SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID  
PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND  
BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES,  
RESOLUTIONS, AND REGULATIONS OF SAID CITY.

Item 14. Consider and Take Appropriate Action on Request from LSDP for Refund of Penalties and Interest Paid Due to Late Payment of Ad Valorem Taxes.

Item 14 was not discussed.

Item 15. Executive Session Pursuant to §551.074 Regarding Personnel Matters (City Manager) and §551.071 Consultation with Attorney.

Mayor Hinders indicated the Commission would adjourn into Executive Session at 5:12 pm.

Item 16. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 7:17 pm, no action was taken.

Item 17. Adjourn.

There being no further business, Mayor Pro-Tem Richardson moved this meeting be adjourned.

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Gary Hinders, Mayor

ATTEST:

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Gretchen Mercer, City Secretary