

COMMUNITY SERVICE TIME SHEET

This documentation must be submitted to the court by .

Community Service Provider: _____ Telephone: _____ Date Assigned: _____
Contact Name and Phone Number at Community Service Location: _____
Name of Defendant Performing Community Service: _____
Total Hours Assigned: _____ To be completed by: _____
Complete _____ hours by _____; and then _____ hours by _____
Cause number(s): _____

Date	Time In	Time Out	Total Hours	Subtotal Hours	Supervisor Initials	Defendant's Initials

Community Service Rules

While performing community service, I will:

- Contact the community service provider to arrange community service as soon as possible
- Not leave the site without permission;
- Not deliberately destroy or deface any tools or property;
- Apply for authorization for extension of time if needed;
- Arrive on time;
- Not carry any weapons;
- Never accept any tips or cash from anyone in association with my community service;
- Contact the Municipal Court with any questions.
- Obey the site supervisor;
- Obey site rules
- Not use abusive language;
- Wear appropriate clothing;

I certify that the above record is a true representation of the number of hours performed for the above period by .

Signature of Defendant Performing Community Service _____

Approved by Community Service Provider

Signature:	Phone:
Signature:	Phone:
Signature:	Phone:

WARNING: Filing false information with the Court is a Class A misdemeanor punishable by up to one year in jail and a maximum fine up to \$4,000.

COMMUNITY SERVICE AGENCIES

****Community Service Hours Must Be Performed At A Non-Profit Organization or a Religious Group**

This is a list of approved non-profit organizations. Review the list and any restrictions that may be listed, contact the agency of your choice and complete the hours as needed.

Any Church or Religious Organization

Alcoholics Anonymous 1301 S. Taylor, Amarillo; 806-382-0025; Contact Marci **MUST BE OVER 17**

Amarillo CASA Inc. 112 W. 8th Ave., Amarillo; 806-373-2272; Lyndsey Jones

City Church 205 S. Polk, Amarillo; 806-371-0089; Contact Danny Wallace

Adults –Sept.-May only: Mon-Thu 9am-4pm; Friday 9am-12pm or 3pm if arrive before noon

No Theft Charges; No offenses against children

Ages 17 and under - Sunday 7:30-10:30 am and Wednesday evenings during school year

Cornerstone Outreach Center 1111 N. Buchanan, Amarillo; 806-381-2131; Contact Kay Cross **MUST BE OVER 17**

Closed Monday; Tues-Thurs 9am-4pm Fri. 9am-2:30pm

Must bring ID the first day

Faith City Ministries 401 S.E. 2nd, Amarillo; 806-373-6402; Contact Shannon Shaffer

Men may work Thurs-Sat 9:30am-1pm

Women may work Mon-Wed 9:30am-1pm

If age 15 and under, must be accompanied by an adult

Golden Spread Council Boys Scouts 401 Tascosa Road, Amarillo; 806-358-6500; **MUST BE OVER 15**

Habitat for Humanity Restore: 4117 34th Ave., Amarillo; 806-383-3456; **MUST BE OVER 16;**

volunteer@amahfh.org Non-violent offenses (NO ASSUALT) No sex offenders

Hours: Work site 8:30 am-4:30 pm Wednesday-Saturday

Restore: 9 a.m.-5:30 p.m. Tuesday-Saturday

High Plains Food Bank 815 Ross, Amarillo; 806-374-8562

Adults: Mon-Thur 8am-12pm/1-4pm/6-9pm; Fri 8am-12pm/1-4pm; Saturday 9am-12pm

Must work – **cannot purchase food in exchange for hours.**

Must stay at least 2 hours each time

17 years of age and under work Mon-Thur 6-9 pm & Saturday 9am-12pm

Kids Inc. 2201 SE 27th, Amarillo; 806-376-5936; Contact Craig Wilson

Martha's Home 1204 SW. 18th, Amarillo; 806-372-4035; Contact Theresa Gillenger; **MUST BE OVER 18**

New Life Outreach Ministries 406 S. Pittsburgh, Amarillo; 806-374-6629

Monday – Friday 9am-5pm

Ages 18 and above

Salvation Army of Amarillo 1211 SE 27th Ave., Amarillo; 806-379-8482; Contact Annette

Must work a minimum of 4 hours

Mon-Sat 9am-6pm

If age 15 and under, must be accompanied by an adult

Special Olympics 203 West 8th Ave. Ste #400, Amarillo; 806-374-7171; Contact Mitch; **MUST BE OVER 15**

Most work only available for special events and summer months

Canyon Public Library 1501 3rd Ave Canyon; 806-655-5015; Contact Janice or Andrea

Restricted hours and days; will need to be set up prior to appearing at the Library.

The Library will work with only one community service person at a time. Community service hours can take place Monday through Friday, 10:00am – 5:00pm. Cell phones must be silenced and only used when necessary. Dress code applies to community service workers.

- Pants, shoes and shirts must be worn at all times.

- No vulgar or offensive words or pictures on clothing or shoes; No hats or sunglasses; No strapless or sheer clothing.

Canyon Parks Department 301 16th Street, Canyon; 806-655-5020; Contact Brian Noel

Hope Choice 6709 Woodward St, Amarillo; 806-354-2288; Contact Blake Moore

Dove Creek Equine Rescue 16201 Gordon Cummings RD, Canyon; 806- 683-2581; Contact Ali

High Plains Retreat Center 18511 City Lake Dr, Amarillo; 806- 499-3429; Contact Barbara; Need help Fall/Winter

SPCA 11901 S Coulter, Amarillo St; 806-622-0555

Amarillo Housing First 806-414-2243; Contact Virginia (call or text)